



# FIRE DISTRICT 6

*Serving Castle Rock and Northern Cowlitz County*

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August 6, 2018

Special Board Meeting

Commissioner's present:

Mike Kayser

Neil Agren

Others present:

Chief Bill LeMonds

Secretary Abbey LaBerge

Lindsay Osborne – State Auditor Office

Christina Hadziselimovic – State Auditor Office

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Special Board Meeting called to order by Commissioner Kayser @ 1:30 p.m.

A special board meeting was called regarding the Exit Interview with the State Auditor Office. The following points were found during the audit and discussed at this meeting.

- General Disbursements, including credit card transactions - All chosen transactions were approved and followed the best practice guidelines.
- Procurement – Purchase of the ambulance in 2016 was in compliance with all regulations.
- Ambulance billing – All third party billing is in compliance with all regulations.
- Payroll – Calculated appropriately. The Auditor recommended a better tracking system for leave balances which has already been put into effect as of 2017.

The final report will be published on the State Auditor website by next week. The next audit will be in 2021.

Meeting adjourned @ 1:45 p.m.